MARYLAND DEPARTMENT OF TRANSPORTATION STATE HIGHWAY ADMINISTRATION BICYCLE & PEDESTRIAN PRIORITY AREA DESIGNATION APPLICATION

General Instructions

GENERAL INSTRUCTIONS: Local agencies seeking Bicycle and Pedestrian Priority Area (BPPA) designation from the State Highway Administration (SHA) must submit the following materials between September 2, 2024, and November 1, 2024:

- 1. A completed application
- 2. A legible and detailed map of the proposed BPPA (see Section 2 Proposed BPPA Map)
- 3. A signed concurrence letter supporting the proposed BPPA designation from the implementing local jurisdiction (see Section 5 Signed Concurrence from Local Agencies)

The application and attachments must be submitted by email to Shane Sarver (ssarver@mdot.maryland.gov).

Please refer to SHA's BPPA webpage for more information regarding the BPPA designation: www.roads.maryland.gov/Index.aspx?PageId=693

Section 1 – Application Information Jurisdiction/Agency: Address: City:	State:	Z	ip:
Contact Person:			
Title:			
Phone:	Email:		
Section 2 – Proposed BPPA Map			

- Please attach a legible map showing the following elements:
 - A. Proposed BPPA limits (1/2 mile radius maximum):
 - B. Land uses that may generate or attract bicycle and/or pedestrian activity, such as residential areas, commercial areas, areas of interest unique to the locality, etc.
 - C. Specific points that may generate bicycle and/or pedestrian activity, such as educational facilities, parks, cultural centers, major employment locations, transit, etc.
 - D. Existing bicycle and/or pedestrian facilities
 - E. Planned bicycle and/or pedestrian facilities
 - F. Obstacles to biking and walking

Section 3 – Written Justification

Provide written justification for proposed BPPA designation by answering the following questions. Please note the size and format of text fields has been limited; please keep answers concise.

A. What are the limits of the proposed BPPA?

B. Describe current bicycle and pedestrian activity and opportunities in the proposed BPPA. Include any data that supports your response.

C. Describe obstacles and impediments to biking and walking in the proposed BPPA.

D. Identify local contribution for Bicycle and Pedestrian Priority Area Plan (BPPAP) development and implementation. Describe all identified local contributions in the area provided below.

Ability to obtain right-of-way
Maintenance commitment
Community outreach plan
Financial contribution for BPPAP development
In-kind contribution for potential projects within BPPA
Planning support
Bicycle/pedestrian counts and/or other supporting data
Other (Please describe):

E. Describe how the proposed BPPA would support existing local and regional plans and priorities, such as land use plans and bicycle and pedestrian plans.

F. Describe how the proposed BPPA would proactively address equity and remove barriers to opportunity.

Section 4 - Identification of Existing Designations and Planning Areas

Identify the following planning areas and designations that currently exist in the proposed BPPA. Please check the following that apply:

Designated Transit Oriented Development
Maryland Heritage Area
Maryland Main Street
Pedestrian Safety Action Plan Priority Corridor
Priority Funding Area
Scenic Byway
SHA Bike Spine
Short Trip Opportunity Area
Sustainable Community
Vulnerable Road User Assessment High Risk Areas
US Justice 40 Community (or similar disadvantaged community designation)
Other:

Section 5 – Signed Concurrence from Local Agencies

Attach a signed concurrence letter supporting the proposed BPPA designation from the implementing local jurisdiction on official letterhead.

Any questions regarding the application submittal process may be directed to:

Shane Sarver Bicycle and Pedestrian Planner Maryland State Highway Administration Regional and Intermodal Planning Division

Phone: 410-545-5662 Email: ssarver@mdot.maryland.gov