

 Office of Structures <i>Guidelines and Procedures</i> <i>Memorandum</i>	PLANS
	Number: OOS-GPM-P-201 <i>(Former P-77-14(4))</i>
	Date: 08-05-2026
General Plan and Elevation and General Notes	Approval: 

OVERVIEW

All structures should have a General Plan and Elevation as a first sheet of the structure plans (unless a structure location plan is required for a project with multiple structures) to document the overall scope of work. This plan sheet shall also contain General Notes that reflect the design and construction requirements for the proposed work.

GENERAL PLAN AND ELEVATION

The General Plan and Elevation (GP&E) sheet provides the overall information on the work that is to be performed for the structure in the Contract. The General Plan and Elevation shall be drawn to scale with the elevation drawn as a projection of the plan view. Pertinent information shall be included that clearly depicts the layout of the structure including but not limited to span dimensions, working point stationing, datum information, and any existing/proposed utilities. The sheet shall contain a north arrow, a diagram of the proposed vertical curve with the structure limits identified and associated curve data.

For Retaining Wall plans, the General Plan and Elevation may be spread over multiple sheets depending on the length of the wall. The General Notes shall be placed on the first of the GP&E sheets. If a project will allow the consideration of proprietary systems, a note shall be placed on this sheet referring to the special provisions.

For Culvert or Pipe plans, the General Plan and Elevation sheet shall substitute a longitudinal section of the structure for the elevation view.

GENERAL NOTES

General Notes listing applicable design codes, material properties, etc. shall be placed in the upper right corner of the GP&E sheet of all Construction Plans. Special cases may require alternative positioning on the GP&E sheet or placement on a separate sheet, which shall have the approval of the OOS Project Manager prior to utilization.

A complete and updated General Notes document is maintained in the SHA Structural Details and Guidelines website page: <https://www.roads.maryland.gov/Index.aspx?PageId=777>

This document serves as a guide for the development of General Notes. For each project, this guide should be used to develop the Pre TS&L and / or TS&L plans and should be checked and updated with each milestone submission. Any notes that do not apply to a particular project shall be removed.

General Plan and Elevation and General Notes

EXAMPLE

