

MARYLAND

HAULING PERMIT

WEB MANUAL

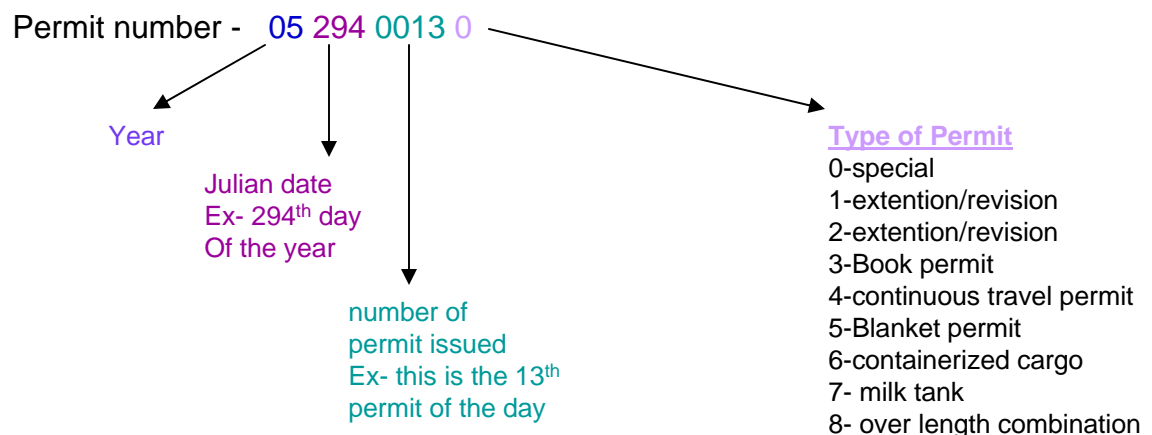
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Permit Administration Overview of Procedures

General Information

- Specials, superloads and blanket permits (monthly and yearly) may be entered online.
- Book permits can not be entered online. You can enter an application for a special permit (which is the same thing, only you will have 5 move days instead of 3 that a book gives)
- All permits must be typed in uppercase letters. (All CAPS)
- Routes must be spaced and hyphen typed between routes. **Example:** I 695 – I 95- US 40
You must identify routes. Example: **MD-** Maryland routes, **US-** United States routes, **I-** Interstate routes, **all** county roads must be listed.
- **NO abbreviations, ALL data must be spelled out.**
- Do not put permits on hold.
- **ONLY ONE** application per permit. If problem during submission, first search for the application using the search function if permit is not displayed, then contact the permit office/technical support to verify the permit was submitted. **DO NOT RE-SUBMIT** a duplicate for the same permit as you will be charged.
- If you have a problem with an application, need assistance or need to cancel a permit, you must contact the permit office. A cancellation request must happen **BEFORE** issuance of permit, you must contact Sharon Brundick or Josette Kaintuck at 410-582-5733 and 410-582-5723 or (800) 543-4564
- All extensions and revisions need to be called in or emailed to the office. Revisions can NOT be validated before the actual start date of the permit. Extensions are given for 3 days and **MUST** be requested before the permit expires.



Getting Started: Logging IN

Http:\\shawwwahps.sha.state.md.us

This is the home page for the Automated Hauling Permits System (AHPS).

The screenshot shows the SHA State Highway Administration website. The header includes the SHA logo and the text "State Highway Administration Maryland Department of Transportation" with the slogan "Driven to Excel". Below the header is a search bar and a dropdown menu set to "Whole Site". The left sidebar contains a navigation menu with categories: Home, Business With SHA (Contracts, Bids & Proposals, Public Meeting Calendar, Standards & Specifications, AASHTO TRNS*PORT, [more]), Keeping Current (Current Construction Projects, News Releases, Maintaining Roads & Bridges, Traffic Studies & Statistics, [more]), and SHA Services (Maps & Brochures, Hauling Permits, Live Traffic, Travelers Guide, [more]). The main content area is titled "AHPS Remote Application Submittal" and contains the following text: "This site will allow you to apply for oversize/overweight permits and check permit application status. This site works best with Microsoft's Internet Explorer Version 5.5 or greater. To download the latest version of Internet Explorer, [click here](#). To [login](#), key in your user ID and password and then click Login button." Below this text is a login form with two input fields labeled "User ID:" and "Password:", and a "Login" button. Arrows point from the text "key in your user ID and password" to the respective input fields.

Your user id and password are assigned by SHA technical support staff. If you do not have an account with us then you do not have a user id. Call the office to obtain one.

Phone: 1800-543-4564 or 410-582-5734

Search In

- ▶ **Home**
- ▶ **Business With SHA**
 - [Contracts, Bids & Proposals](#)
 - [Public Meeting Calendar](#)
 - [Standards & Specifications](#)
 - [AASHTO TRNS*PORT](#)
 - [\[more\]](#)
- ▶ **Keeping Current**
 - [Current Construction Projects](#)
 - [News Releases](#)
 - [Maintaining Roads & Bridges](#)
 - [Traffic Studies & Statistics](#)
 - [\[more\]](#)
- ▶ **SHA Services**
 - [Maps & Brochures](#)
 - [Hauling Permits](#)
 - [Live Traffic](#)
 - [Travelers Guide](#)
 - [\[more\]](#)

[Home](#)

AHPS Remote Application Submittal

This site will allow you to apply for oversize/overweight permits and check permit application status. This site works best with Microsoft's Internet Explorer Version 5.5 or greater. To download the latest version of Internet Explorer, [click here](#)

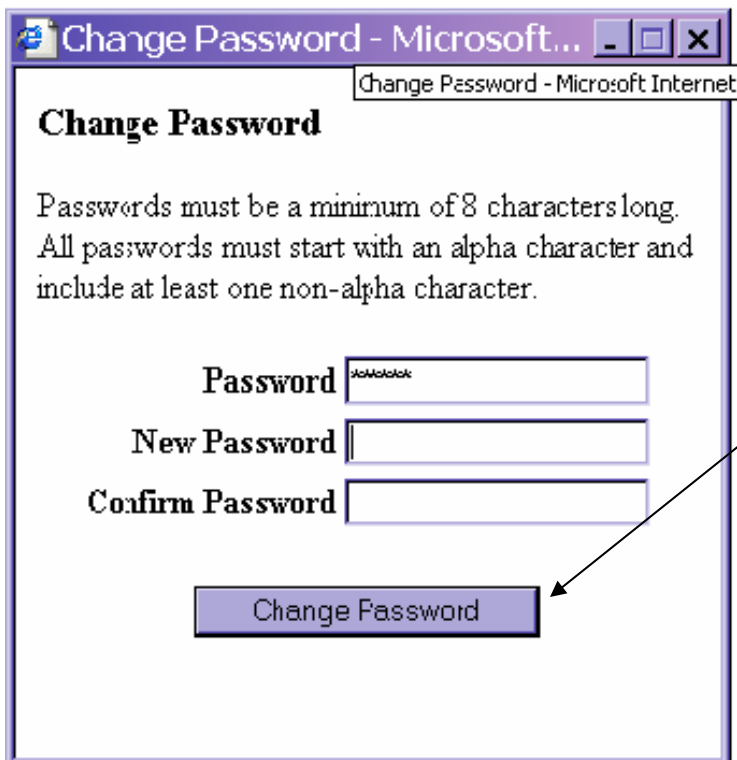
To [login](#), key in your user ID and password and then click Login button.

User ID:

Password:

Login

Fill in your user id and password, then click on Login to proceed



Change Password

Change Password - Microsoft Internet

Passwords must be a minimum of 8 characters long. All passwords must start with an alpha character and include at least one non-alpha character.

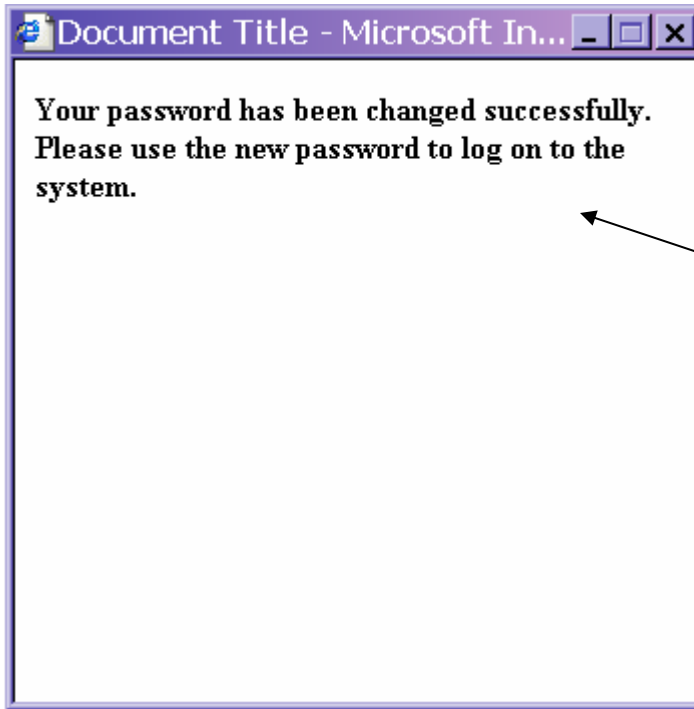
Password

New Password

Confirm Password

Change Password

Initial login and any password resets will prompt you to change your password. Passwords **MUST** be at LEAST 8 characters long including a number, the number can not be the first character. After entering new password, click on change password to proceed



Once your password has been changed successfully, proceed to login screen

SHA State Highway Administration Maryland Department of Transportation *Driven to Excel*

Search In

Home

AHPS Remote Application Submittal

This site will allow you to apply for oversize/overweight permits and check permit application status. This site works best with Microsoft's Internet Explorer Version 5.5 or greater. To download the latest version of Internet Explorer, [click here](#)

Your password has expired. Please [change your password](#).

User ID:

Password:

Login

Enter your **NEW** password then click on Login to proceed.

Note: After 3 unsuccessful attempts to login your account will be locked. You will need to call the office to have your account unlocked. Passwords expire every 60 days. Passwords can not be repeated or reused for security purposes.

- ▶ [Home](#)
- ▶ [Business With SHA](#)
 - [Contracts, Bids & Proposals](#)
 - [Public Meeting Calendar](#)
 - [Standards & Specifications](#)
 - [AASHTO TRNS*PORT](#)
 - [\[more\]](#)
- ▶ [Keeping Current](#)
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 - [\[more\]](#)
- ▶ [SHA Services](#)
 - [Maps & Brochures](#)
 - [Hauling Permits](#)
 - [Live Traffic](#)
 - [Travelers Guide](#)
 - [\[more\]](#)
- ▶ [Improving Our Community](#)
 - [Adopt-A-Highway Transportation Enhancement Program](#)
 - [\[more\]](#)
- ▶ [Explore MD](#)
 - [Scenic Byways](#)
 - [Bicyclists](#)
 - [National Recreational Trails](#)
 - [\[more\]](#)
- ▶ [Safety](#)
 - [Traffic Safety Laws](#)
 - [Safety Campaigns](#)
 - [Seat Belt Laws](#)
 - [Child Passenger Safety](#)

Search In

Home

[Application](#) [Account](#) [Utility](#) [Announcements](#) [Help](#) [Exit](#)

**** Motor Carrier Division Announcements ****

The Motor Carrier Division of the Maryland State Highway Administration welcomes everyone to our new web-based Automated Hauling Permit System (AHPS).

The Motor Carrier Division welcomed its new Division Chief on board this month. Dave Czorapinski, a thirty-one year veteran of the Maryland State Police, officially took over on January 1, 2005 following the retirement of Delores Strausser. He started his career with the state police as a cadet and served in a number of capacities over the years. His background included being certified as a motor carrier inspector, regional commander for the Truck Enforcement Division, Aviation Division assistant commander, chief legislative officer, Superintendent's staff executive officer, and Chief of the administrative, criminal and field operations bureaus. He retired from the state police at the rank of Lieutenant Colonel.

Please join us in welcoming Josette Brown to SHA, Motor Carrier Division, Technical Support Unit. She has over 10 years of Information Technology experience with the State of Maryland and the corporate sector.

The Motor Carrier Office will be closed on January 17, 2005 in observance of the Martin Luther King, Jr. Holiday. Customers can create permits online regardless.

ATTENTION ALL HAULING PERMIT CUSTOMERS: Effective January 3, 2005, the Lane Bridge (Bay Bridge) will be under construction. Please plan accordingly. US 50/301 (Bay Bridge) Nothing over 10' wide allowed to travel Westbound until further notice. Loads in excess of 10' wide will be allowed to travel on the Eastbound span ONLY Mondays through Thursdays from 10:00 AM to sunset and on Fridays from 10:00 AM to Noon. Permittee MUST call the bridge one hour before crossing. Bay Bridge - (410) 757-1977

After successful login, you will enter the ahps web, it defaults to ANNOUNCEMENTS tab. This tab is used to relay messages to you. After reading announcements, you may Proceed to the **Applications** tab where you process permits for submittal.

Application Submittal and Processing

SHA State Highway Administration
Maryland Department of Transportation

Search In Whole Site

Home

Application Account Utility Announcements Help Exit

Search | **New** | Open Last

Search for Applications

Check the status of submitted applications, view data on existing permits, or copy existing permits then submit them as a new application for processing.

1. Search by number
Enter an application, permit number or superload cost number:

2. Search by application status and dates, or permittee name, or power unit license and state, or trailer unit license and state

Status: All

Dates(mm/dd/yy): To

Permittee Name:

Power Unit License: State:

Trailer Unit License: State:

10 records per page All records in one page

Opens the last application you filled out as a template

Click on **NEW** to submit applications

Application Tab

This page defaults to Search screen. Use this page to search for existing permits, clone and make templates from existing permits.

SHA State Highway Administration *Driven to Excel*
Maryland Department of Transportation

Search In

Home

Application Account Utility Announcements Help Exit

Search | **New** | Open Last

Search for Applications

Check the status of submitted applications, view data on existing permits, or copy existing permits then submit them as a new application for processing.

1. Search by number
Enter an application, permit number or superload cost number:

2. Search by application status and dates, or permittee name, or power unit license and state, or trailer unit license and state

Status:

Dates(mm/dd/yy): To

Permittee Name:

Power Unit License: State:

Trailer Unit License: State:

10 records per page All records in one page

You may either start a new application or search for an existing one to use as a template (template applications are an exact copy of an application opened in a new window. This saves time with filling out similar applications. Templates can be made from **issued** permits only. (ie- you can not make a template from an application that has not been issued.... You could use open last, which would open the last application entered.

NEW Application

Submit

App No: New

Comments

Add Comments

Permit Vehicles Weight Route

Permit Type: Special Hauling And Return Effective Dates: 19Oct04 23Oct04

Applicant: TINA TRUCKING MD/USDOT #: 765432

Transmittal: Fax Number: 410 787-2863

Superload Moves Requested: Cost No.: Expiration Date:

Load

Description:

Model/Serial #: Registered Weight: 80000 lbs Load Weight: lbs

Applicant with an account- Fill out information requested, then click on Vehicles Tab to proceed. Note: MD/USDOT Number field is a required field. Superload Moves Requested are for superload moves only, you would then enter the **number** of moves if super move.

Submit

App No: New

Comments

Add Comments

Permit Vehicles Weight Route

Permit Type: Special Hauling And Return Effective Dates: 07Jan05 13Jan05

Applicant: MD/USDOT #:

Transmittal: Fax Number:

Superload Moves Requested: Cost No.: Expiration Date:

Load

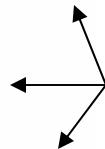
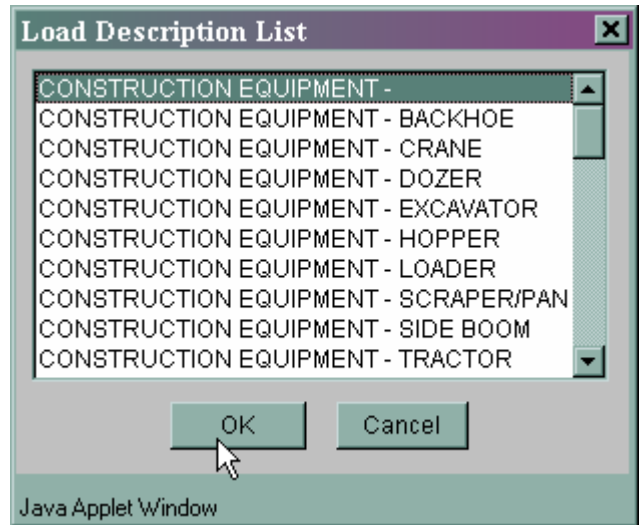
Description:

Model/Serial #: Registered Weight: 80000 lbs Load Weight: lbs

Permit Services: Permit service applications applicant fields are open to enter applicant information. Fill out information and proceed to the Vehicles tab. Note: MD/USDOT Number field is a required field. Superload Moves Requested are for superload moves only, you would then enter the **number** of moves.

Tab thru the application to fill in the fields. When tabbing thru the application, this box will appear when tabbing into the load description field. Scroll down to choose your listing or type in free form.

- CONSTRUCTION EQUIPMENT -
- CONSTRUCTION EQUIPMENT - BACKHOE
- CONSTRUCTION EQUIPMENT - CRANE
- CONSTRUCTION EQUIPMENT - DOZER
- CONSTRUCTION EQUIPMENT - EXCAVATOR
- CONSTRUCTION EQUIPMENT - HOPPER
- CONSTRUCTION EQUIPMENT - LOADER
- CONSTRUCTION EQUIPMENT - SCRAPER/PAN
- CONSTRUCTION EQUIPMENT - SIDE BOOM
- CONSTRUCTION EQUIPMENT - TRACTOR
- FARM EQUIPMENT -
- IN TOW -
- LIQUID MILK -
- MOBILE CLASSROOMS -
- MOBILE HOME -
- MOBILE OFFICE -
- MOBILE OFFICE TRAILER -
- MOBILE UNDERCARRIAGE -
- MODULAR UNIT -
- OTHER -
- OTHER - AIR HANDLER
- OTHER - COMPRESSOR
- OTHER - CONVEYOR
- OTHER - COOLING TOWER
- OTHER - GENERATOR
- OTHER - LEAD CASK
- OTHER - RAIL CAR
- OTHER - ROOF TRUSSES
- OTHER - TRANSFORMER
- OTHER - WALL PANELS
- SEAGOING CONTAINERIZED CARGO -
- SPECIAL MOBILE EQUIPMENT -
- SPECIAL MOBILE EQUIPMENT - CRANE
- SPECIAL MOBILE EQUIPMENT - DRILL RIG
- SPECIAL MOBILE EQUIPMENT - GRADE ALL
- SPECIAL MOBILE EQUIPMENT - SCRAPER
- STEEL -
- STEEL - BAR
- STEEL - GIRDER
- STEEL - INGOT
- STEEL - JOIST
- STEEL - PLATE
- STEEL - TANK
- STEEL - TRUSSES



This is an expanded list of the Load Descriptions. Choose from the list then hit space bar to enter. Once Entered you can add to the description Example: IN TOW- [trailer](#)

Submit

App No:

Comments

Add Comments

Permit Vehicles Weight Route

Permit Type: And Return Effective Dates:

Applicant: MD/USDOT #:

Transmittal: Number:

Superload Moves Requested: Cost No.: Expiration Date:

Load

Description:

Model/Serial #: Registered Weight: lbs Load Weight: lbs

Once completed proceed to thru the tabs and enter required data.

Submit

App No:

Comments

Add Comments

Permit Vehicles Weight Route

Power Unit Vehicle 2 Vehicle 3 Vehicle 4

Make:

Lic:

State:

Axles:

Weight: lbs lbs lbs lbs

Overall Dimensions

Length: ft in Height: ft in Width: ft in GCW: lbs Total Axles:

If no inches, a zero **must** be entered

Add Comments- used to communicate with the permit staff.

Submit

App No:

Comments

Add Comments

Permit | Vehicles | **Weight** | Route

Power Unit Type: Trailer Type:

Axles	1	2	3	4	5	6	7	8	9	Totals	
Vehicle:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	lbs
Load:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	lbs
Tires:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	#/width
Spacing:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	ft-in

First Previous Next Last

If weight is within legal limits the Weight screen will be grayed out. This means that axle breakdown of weight is not required on this permit. You can not enter any information in grayed out fields.

Submit

App No:

Comments

Add Comments

Permit | Vehicles | Weight | **Route**

Route

From:

To:

Route:

- Routes must be identified- Example- **MD**- Maryland routes (MD 650), **US** for United States routes (US 40 ,US ALT 40) **I** for all interstates (I 95), county roads by name
- Routes must be spaced and separated by dash and /or space to distinguish between routes
Examples: I-695, I-95, I-495 or I 695 – I 95 – I 495
- NO** abbreviations all data **must** be spelled out

Application with Weight

Submit App No: Comments: **Add Comments**

Permit | Vehicles | Weight | Route

Permit Type: And Return Effective Dates:

Applicant: MD/USDOT #:

Transmittal: Number:

Superload Moves Requested: Cost No.: Expiration Date:

Load Description:

Model/Serial #: Registered Weight: lbs Load Weight: lbs

Application filled out by **Permit service**.

Submit App No: Comments: **Add Comments**

Permit **Vehicles** | Weight | Route

Power Unit	Vehicle 2	Vehicle 3	Vehicle 4
Make: <input type="text" value="Peterbilt"/>	Make: <input type="text" value="Talbert"/>	Make: <input type="text"/>	Make: <input type="text"/>
Lic: <input type="text" value="393T36"/>	Lic: <input type="text" value="906448G"/>	Lic: <input type="text"/>	Lic: <input type="text"/>
State: <input type="text" value="MD"/>	State: <input type="text" value="MD"/>	State: <input type="text"/>	State: <input type="text"/>
Axles: <input type="text" value="3"/>	Axles: <input type="text" value="2"/>	Axles: <input type="text"/>	Axles: <input type="text"/>
Weight: <input type="text" value="19200"/> lbs	Weight: <input type="text" value="14000"/> lbs	Weight: <input type="text"/> lbs	Weight: <input type="text"/> lbs

Overall Dimensions Length: ft in Height: ft in Width: ft in GCW: lbs Total Axles:

Zero must be entered for inches if no inches

Submit

App No:

Comments:

Permit | Vehicles | **Weight** | Route

Power Unit Type: Trailer Type:

Axles	1	2	3	4	5	6	7	8	9	Totals	
Vehicle:	9700	6500	6500	5250	5250					33200	lbs
Load:	2300	20500	20500	21750	21750					86800	lbs
Tires:	2/11	4/11	4/11	4/11	4/11					#/width	
Spacing:	16-7	4-4	41-0	4-6							ft-in

Vehicle: Vehicle weight broke down per axle

Load: Load weight broke down per axle

Tires: tire spacing (note format : must be entered #/width
example: 4/11 ex: 4/11.25

Spacing: Spacing between each axle

Power unit + trailer weights = vehicle wghts

Submit

App No:

Comments:

Permit | Vehicles | Weight | **Route**

Route

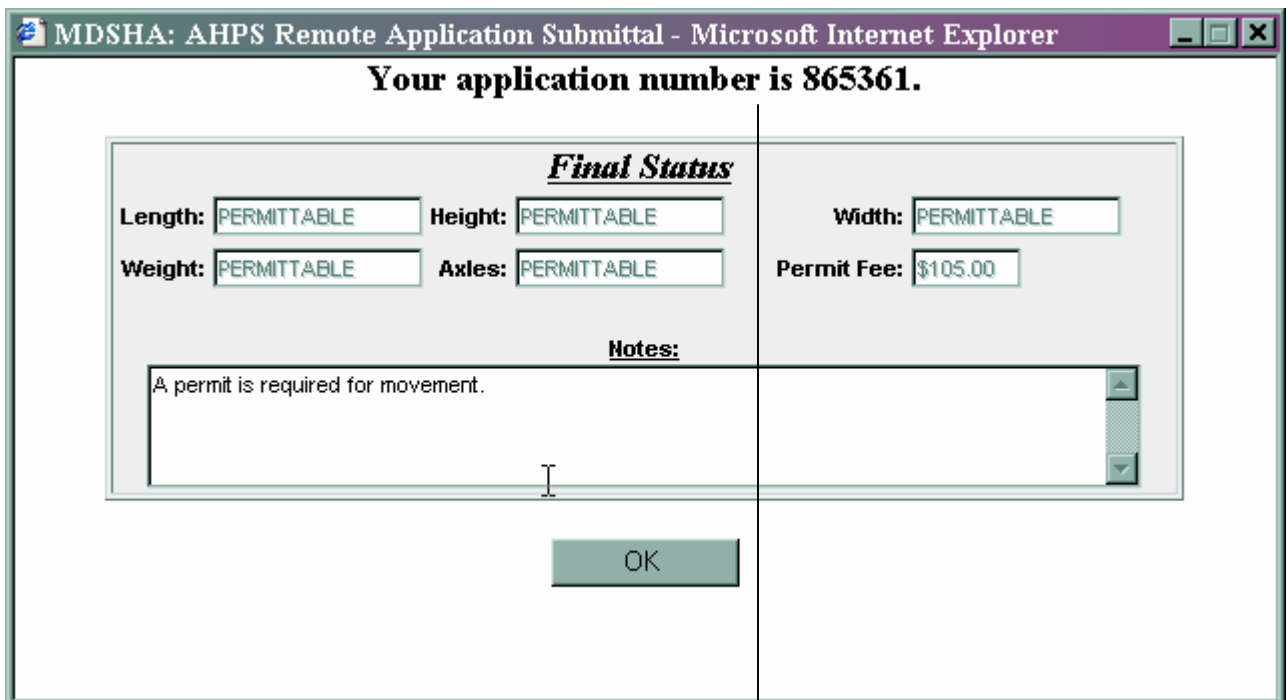
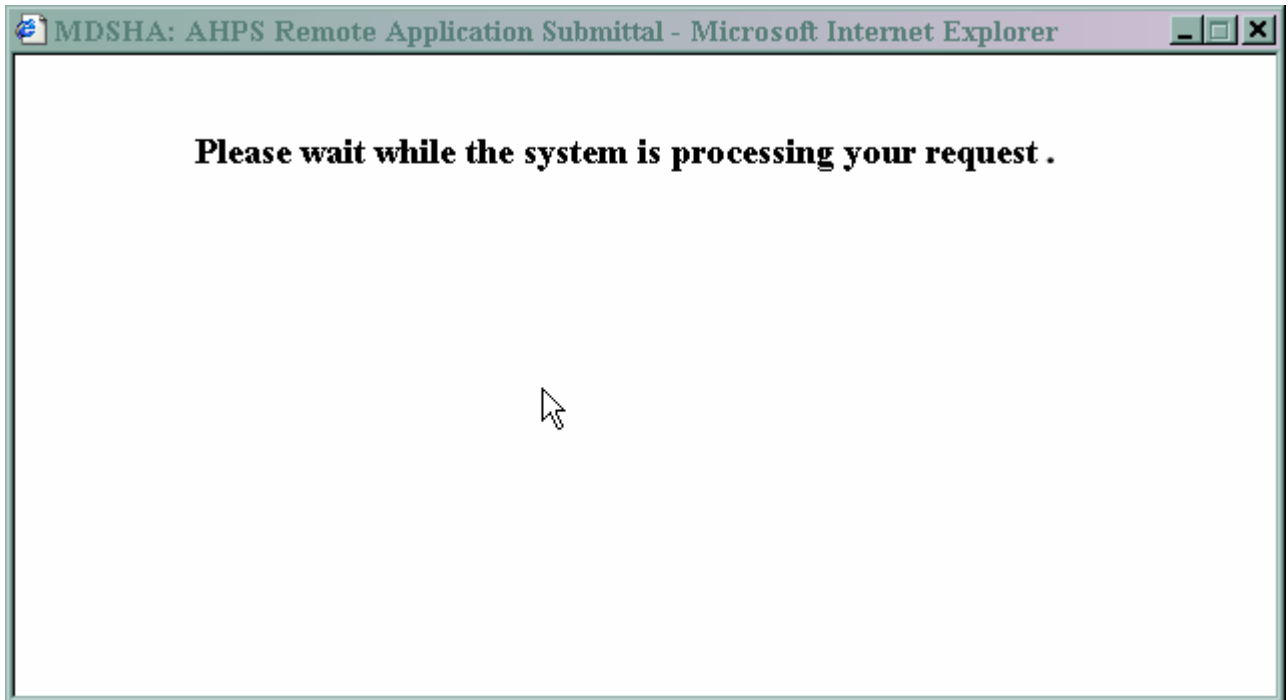
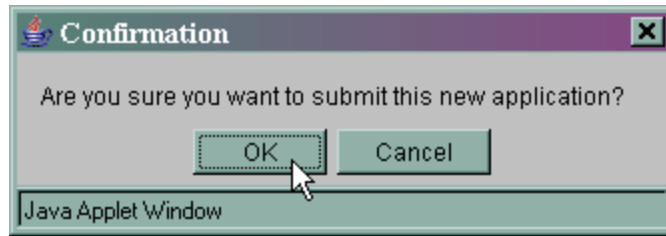
From:

To:

Route:

Click on **SUBMIT** to submit the application

Click on **ADD COMMENTS** to communicate with the permit office.



Note application number, then click OK

- ▶ [Home](#)
- ▶ [Business With SHA](#)
 - [Contracts, Bids & Proposals](#)
 - [Public Meeting Calendar](#)
 - [Standards & Specifications](#)
 - [AASHTO TRNS*PORT](#)
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 - [Adopt-A-Highway](#)
 - [Transportation Enhancement Program](#)
 - [\[more\]](#)
- ▶ [Explore MD](#)
 - [Scenic Byways](#)

Search In

Home

Application Account Utility Announcements Help Exit

Search | **New** | Open Last

Search for Applications

Check the status of submitted applications, view data on existing permits, or copy existing permits then submit them as a new application for processing.

1. Search by number
Enter an application, permit number or superload cost number:

2. Search by application status and dates, or permittee name, or power unit license and state, or trailer unit license and state

Status:

Dates(mm/dd/yy): To

Permittee Name:

Power Unit License: State:

Trailer Unit License: State:

20 records per page All records in one page

To open the last application you submitted as a template and submit as a new application. This will save time on filling out similar applications

Accounts

Accounts Tab

The screenshot shows the SHA State Highway Administration website. The top navigation bar includes 'Home', 'Business With SHA', 'Keeping Current', and 'SHA Services'. The 'Accounts' tab is selected, and the 'Daily Activity Report' page is displayed. The page features a search bar, a date selector set to 1/7/2005, and radio buttons for ordering by 'Permit Number' (selected) or 'Name'. A 'View Activity' button is visible at the bottom.

Accounts tab- Defaults to Daily Activity Report page. This page allows you to view your daily activity (account transactions) by day up to a week prior. You may order the display by Permit Number or by Applicant/Permittee name.

This screenshot is similar to the first one, but the date dropdown menu is open, showing a list of dates from 1/3/2005 to 12/27/2004. Arrows point from the text below to the 'Permit Number' and 'Name' radio buttons, and from the date dropdown to the 'View Activity' button.

Drop down of dates you may view, up to a week prior. Then click on View Activity to view.

Daily Activity Report

The screenshot shows the SHA website interface. The header includes the SHA logo and the text "State Highway Administration Maryland Department of Transportation". A search bar is present with the text "In Whole Site". The navigation menu includes "Home", "Business With SHA", "Keeping Current", and "SHA Services". The "Daily Activity Report" link is highlighted in red. Below the navigation, the report title "Daily Activity Report (1/3/2005)" is displayed, followed by "Page 1 of 1 Records 1 - 5 of 5". A table lists the activity records, ordered by Permit number.

Permit#	Permittee Name	Type	Debits(\$)	Credits(\$)
0500300000	C Bell Trucking	Special Hauling	30.00	
0500300010	ATS SPECIALIZED INC	Special Hauling	140.00	
0500300020	Tina Trucking	Special Hauling	80.00	
0500300030	Tina Trucking	Special Hauling	30.00	
	Tina Trucking	Permit Fees		80.00

This is daily activity report that is ordered by Permit number.

The screenshot shows the SHA website interface, similar to the first one. The "Daily Activity Report" link is highlighted. The report title "Daily Activity Report (1/3/2005)" is displayed, followed by "Page 1 of 1 Records 1 - 5 of 5". A table lists the activity records, ordered by Permittee Name.

Permit#	Permittee Name	Type	Debits(\$)	Credits(\$)
0500300010	ATS SPECIALIZED INC	Special Hauling	140.00	
0500300000	C Bell Trucking	Special Hauling	30.00	
0500300020	Tina Trucking	Special Hauling	80.00	
0500300030	Tina Trucking	Special Hauling	30.00	
	Tina Trucking	Permit Fees		80.00

Ordered by Name

Account Information

The screenshot shows the SHA State Highway Administration website. The header includes the SHA logo and the text "State Highway Administration Maryland Department of Transportation" with the slogan "Driven to Excel". A search bar is present with the text "In Whole Site". The main navigation menu includes "Application", "Account", "Utility", "Announcements", "Help", and "Exit". The "Account" menu item is highlighted, and a sub-menu is visible with "Account Information" and "Daily Activity Report". The "Account Information" page displays the following details:

- Account Number:** 32042
- Account Name:** TINA TRUCKING
- Address:** 7491 Connelley Drive
- City:** Hanover
- State:** MD
- Zip:** 21230
- Credit Limit:** \$5000.00
- Current Balance Due:** \$615.00

Account Number: This number is to be used on all correspondences especially payments made to your account. For proper credit please ensure account number is on all payments.

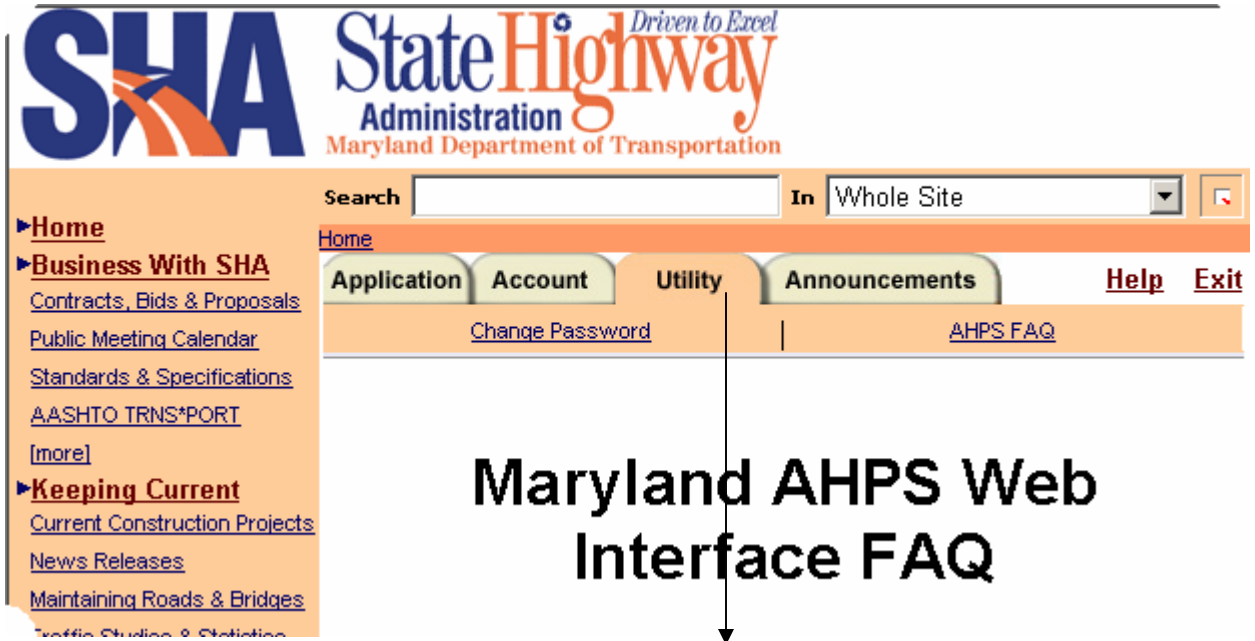
Account Information- If your address has changed or any information is incorrect please call our office to update.

Credit limit is your bond amount. Customers reaching or getting close to your bond amount every month may consider updating the bond to a higher amount. Reaching bond amounts may result in denial of permits if funds are not available. (Minimum \$3,000.)

Current Balance Due : this amount is real time, and is updated every time a permit is issued.

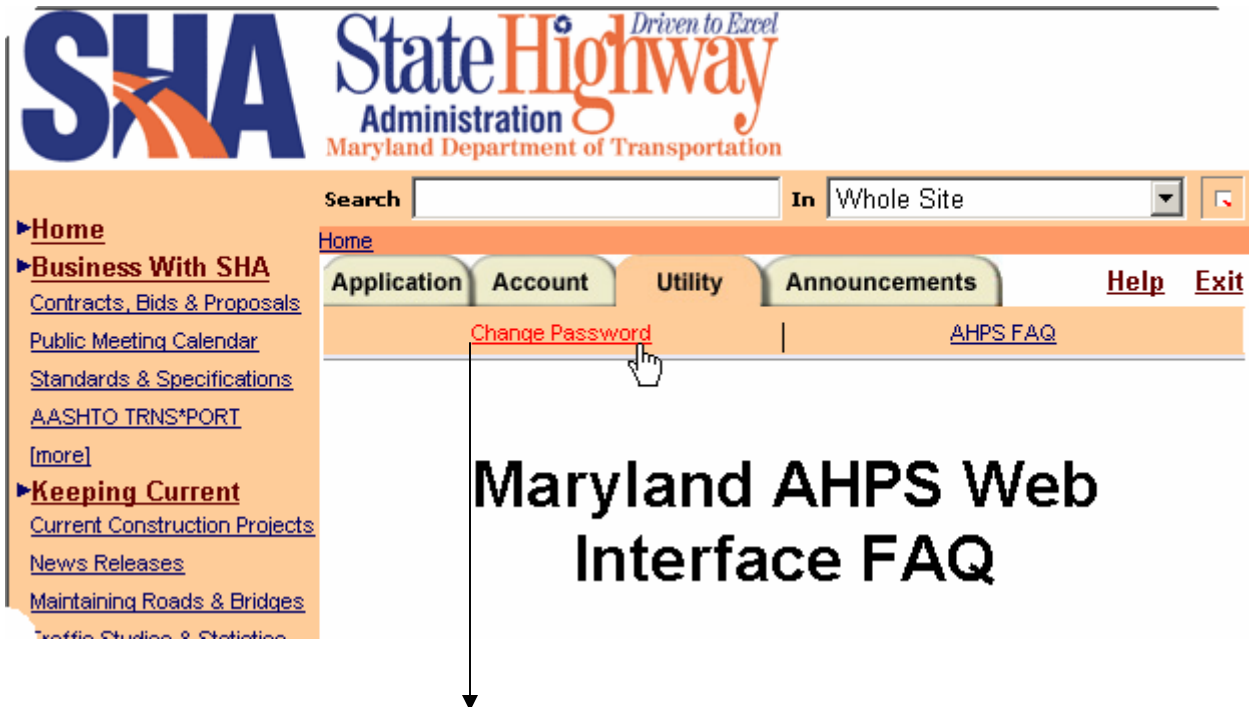
Utility

Utility



The screenshot shows the top navigation bar of the Maryland AHPS Web Interface. The logo for SHA (State Highway Administration) is on the left, with the tagline "Driven to Excel" and "Maryland Department of Transportation". A search bar is on the right. Below the logo, there are several menu items: Home, Business With SHA (with sub-items like Contracts, Bids & Proposals, Public Meeting Calendar, Standards & Specifications, AASHTO TRNS*PORT, and [more]), and Keeping Current (with sub-items like Current Construction Projects, News Releases, and Maintaining Roads & Bridges). The main navigation bar has tabs for Application, Account, Utility, and Announcements, along with Help and Exit links. The Utility tab is highlighted, and a vertical arrow points from it to the text "Maryland AHPS Web Interface FAQ".

Utility- this function is used to change your password and for Frequently Asked Questions. User accounts and passwords are not to be shared. Each user will be assigned their own username and password.



This screenshot is similar to the one above, but it highlights the "Change Password" link under the Utility tab. A mouse cursor is pointing at the link, and a vertical arrow points from the link to the text "Maryland AHPS Web Interface FAQ".

Use this function to change your password.

Change Password - Microsoft Internet Explorer

Change Password

Passwords must be a minimum of 8 characters long. All passwords must start with an alpha character and include at least one non-alpha character.

Password

New Password

Confirm Password

Current password ←

Note: 3 unsuccessful attempts to login will result in your account being locked, you will need to call Technical Support to have it unlocked and / or reset. Technical Support can be reached at 410-582-5731, 410-582-5725 or 410-582-5724

Searching For Permits

Searching for Permits

The screenshot shows the SHA State Highway Administration website. The header includes the SHA logo and the text "State Highway Administration Maryland Department of Transportation" with the slogan "Driven to Excel". A search bar is located at the top right, with a dropdown menu set to "Whole Site". Below the header is a navigation menu with tabs for "Application", "Account", "Utility", and "Announcements", along with "Help" and "Exit" links. The "Application" tab is selected, and the page title is "Search for Applications". The main content area contains a search form with the following fields and options:

- 1. Search by number:** A text input field containing "966641" and an "Open" button.
- 2. Search by application status and dates, or permittee name, or power unit license and state, or trailer unit license and state:**
 - Status: A dropdown menu set to "All".
 - Dates(mm/dd/yy): Two date input fields, the first containing "12/21/04" and the second containing "1/5/05".
 - Permittee Name: A text input field.
 - Power Unit License: A text input field and a state dropdown menu.
 - Trailer Unit License: A text input field and a state dropdown menu.
- Records per page: A radio button selected for "10 records per page" and an unselected radio button for "All records in one page".
- A "Search" button at the bottom of the form.

A vertical arrow points from the "Application" tab in the navigation menu down to the search form.

The APPLICATIONS tab defaults to the Search screen. Searches can be made by application #, permit # and or cost number. You may also search by status (example: All, issued, working, update, denied), dates, permittee name, and vehicle license and state information.

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Application | Account | Utility | Announcements | [help](#) | [L](#)
 Search | **New** | Open Last

Search for Applications

Check the status of submitted applications, view data on existing permits, or copy existing permits then submit them as a new application for processing.

1. Search by number
 Enter an application, permit number or superload cost number:

2. Search by application status and dates, or permittee name, or power unit license and state, or trailer unit license and state

Status: 
 Dates (m To
 Permittee
 Power State:
 Trailer Unit License: State:

10 records per page
 All records in one page

All- all applications and permits within date range specified regardless of status

Issued- all issued permits within specified date range.

Working –applications that have been submitted but have not yet been processed.

Update- applications with update status means you need to go in and view notes to see what needs to be updated. The same application is used to update information, then re-submit. **DO NOT DO ANOTHER** application, just update the information requested and re-submit.

Denied- applications that have been denied, (could be for various reasons)

Searching

Business With SHA
[Contracts, Bids & Proposals](#)
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Explore MD

Application | **Account** | **Utility** | **Announcements** | **Help** | **Exit**

[Search](#) | **New** | [Open Last](#)

Search for Applications

Check the status of submitted applications, view data on existing permits, or copy existing permits then submit them as a new application for processing.

1. Search by number
Enter an application, permit number or superload cost number:

2. Search by application status and dates, or permittee name, or power unit license and state, or trailer unit license and state

Status:

Dates(mm/dd/yy): To

Permittee Name:

Power Unit License: State:

Trailer Unit License: State:

records per page All records in one page

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[Contracts, Bids & Proposals](#)
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Explore MD

Application | **Account** | **Utility** | **Announcements** | **Help** | **Exit**

[Search](#) | **New** | [Open Last](#)

Search for Applications

Check the status of submitted applications, view data on existing permits, or copy existing permits then submit them as a new application for processing.

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2. Search by application status and dates, or permittee name, or power unit license and state, or trailer unit license and state

Status:

Dates(mm/dd/yy): To

Permittee Name:

Power Unit License: State:

Trailer Unit License: State:

records per page All records in one page

Search by Permit number

Search In

Home

Application Account Utility Announcements Help Exit

Search | **New** | Open Last


Search for Applications

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 Enter an application, permit number or superload cost number:

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Search by Application number



SHA State Highway Administration Maryland Department of Transportation

Search In

Home

Application Account Utility Announcements Help Exit

Search | **New** | Open Last

Search for Applications

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2. Search by application status and dates, or permittee name, or power unit license and state, or trailer unit license and state

Search by Cost number
 Note no dashes

Search Results

SHA State Highway Administration
Maryland Department of Transportation

Search In

Home

Application Account Utility Announcements Help Exit

Search | **New** | Open Last

Find The Application You Are Looking For

Page 1 of 1 Records 1 - 7 of 7

Copy as Template or for Editing View Data

App#	Permit#	Status	Permittee	License	Date	Time
980909	None	Working	Tina Trucking	44DF36	1/6/2005	3:27 PM
980908	None	Working	tina testing	447F20	1/5/2005	12:29 PM
980906	1131-8238	Issued	Tina Trucking	PP189	1/3/2005	2:04 PM
980905	0500300030	Issued	Tina Trucking	44DF36	1/3/2005	12:55 PM
980904	0500300020	Canceled	Tina Trucking	27734L	1/3/2005	12:54 PM
980903	0500300010	Issued	ATS SPECIALIZED INC	PAC3990	1/3/2005	12:30 PM
980902	0500300000	Issued	C Bell Trucking	P386327	1/3/2005	12:11 PM

To use for templates or to clone applications. Simply click on the APP# and an application with the same data will be opened as a new application to modify and resubmit for processing

Use this function to look at an application already submitted after issuance.

Date and time you submitted the application or Date and time the permit was issued.

Super Loads

Superloads

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments Add Comments

Permit | Vehicles | Weight | Route

Permit Type: And Return Effective Dates:

Applicant: MD/USDOT #:

Transmittal: Number:

Superload Moves Requested: Cost No.: Expiration Date:

Load

Description:

Model/Serial #: Registered Weight: lbs Load Weight: lbs

Note number of moves. The approved application stays on file for six (6) months. If you are applying for multiple moves, the initial bridge approval is charged an engineering fee for the bridge analysis. All subsequent moves are not. The remaining moves will be charged permit, police and monitoring fees when applicable. ****PLEASE NOTE: MOVE DAYS CAN NOT EXCEED THE EXPIRATION DATE FROM THE INITIAL ANALYSIS**

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments Add Comments

Permit | **Vehicles** | Weight | Route

Power Unit	Vehicle 2	Vehicle 3	Vehicle 4
Make: <input type="text" value="Kenworth"/>	Make: <input type="text" value="Other"/>	Make: <input type="text"/>	Make: <input type="text"/>
Lic: <input type="text" value="PUV46333"/>	Lic: <input type="text" value="T6612355"/>	Lic: <input type="text"/>	Lic: <input type="text"/>
State: <input type="text" value="OH"/>	State: <input type="text" value="TN"/>	State: <input type="text"/>	State: <input type="text"/>
Axles: <input type="text" value="3"/>	Axles: <input type="text" value="6"/>	Axles: <input type="text"/>	Axles: <input type="text"/>
Weight: <input type="text" value="26000"/> lbs	Weight: <input type="text" value="63000"/> lbs	Weight: <input type="text"/> lbs	Weight: <input type="text"/> lbs

Overall Dimensions

Length: ft in Height: ft in Width: ft in GCW: lbs Total Axles:

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Add Comments

Permit | Vehicles | **Weight** | Route

Power Unit Type: Trailer Type:

Axes

	1	2	3	4	5	6	7	8	9	Totals	
Vehicle:	12000	12000	12000	9000	9000	8500	8500	9000	9000	89000	lbs
Load:	1500	9125	9125	12125	12125	12625	12625	12125	12125	93500	lbs
Tires:	2/11	4/11	4/11	4/11	4/11	4/11	4/11	4/11	4/11	#width	
Spacing:	17-10	4-4	16-10	5-0	38-6	5-0	14-1	5-0	ft-in		

First Previous Next Last

Used to scroll and view axes over 9

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Add Comments

Permit | Vehicles | Weight | **Route**

Route

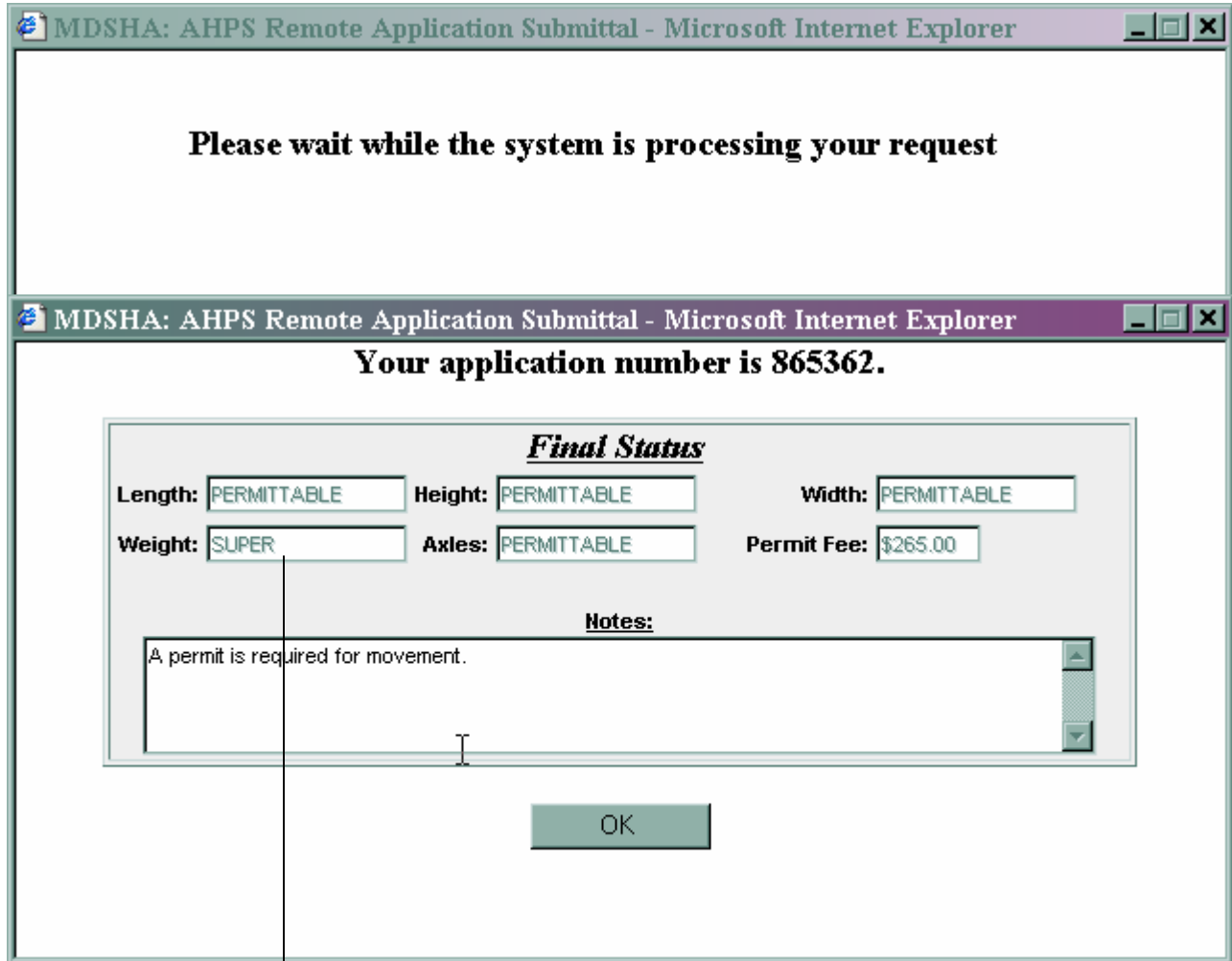
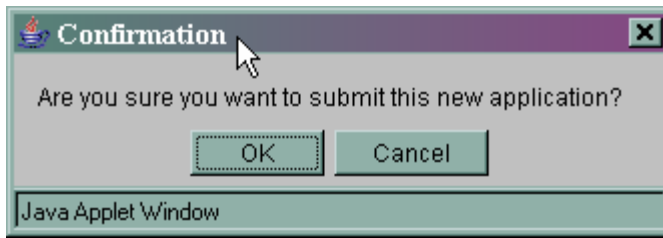
From:

To:

Route:

Click on to submit application for processing

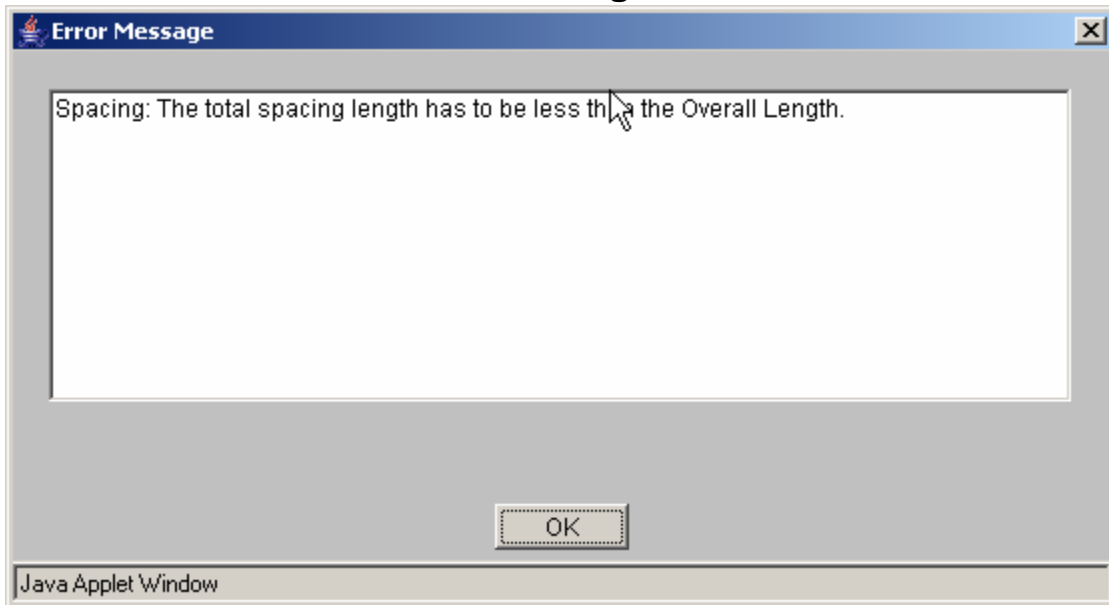
Communicate with the permit office.



▼ Note: weight is super

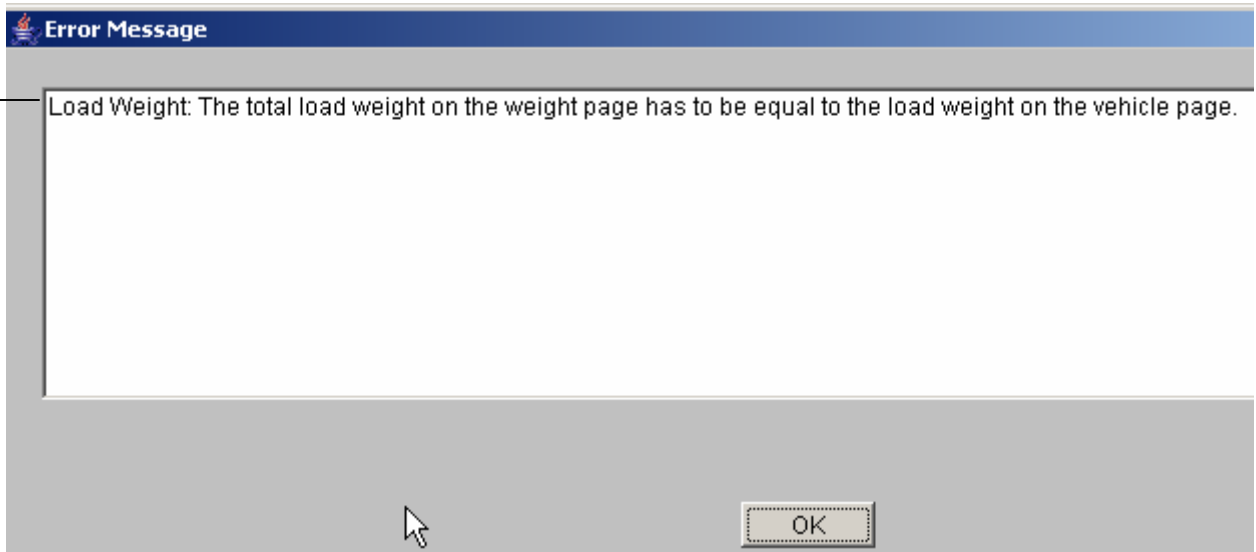
Error Messages

Error Messages



When you submit the application it is checked to ensure that all required field have been filled in and information is consistent between fields.

If there are problems you will receive an error message with the reason for error noted along with the error field. You would hit OK , which takes you back to the application, fix the error and resubmit.



Note: Load Weight- this will identify the area that needs to be corrected. You can not submit an application that has inconsistent information.

Error Messages

In Tow

In Tow vehicles

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Permit | Vehicles | Weight | Route

Permit Type: And Return Effective Dates:

Applicant: MD/USDOT #:

Transmittal: Number:

Superload Moves Requested: Cost No.: Expiration Date:

Load

Description:

Model/Serial #: Registered Weight: lbs Load Weight: lbs

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Permit | **Vehicles** | Weight | Route

Power Unit	Vehicle 2	Vehicle 3	Vehicle 4
Make: <input type="text" value="Freightliner"/>	Make: <input type="text" value="Other"/>	Make: <input type="text"/>	Make: <input type="text"/>
Lic: <input type="text" value="P359333"/>	Lic: <input type="text" value="RT42344"/>	Lic: <input type="text"/>	Lic: <input type="text"/>
State: <input type="text" value="IL"/>	State: <input type="text" value="IL"/>	State: <input type="text"/>	State: <input type="text"/>
Axles: <input type="text" value="4"/>	Axles: <input type="text" value="3"/>	Axles: <input type="text"/>	Axles: <input type="text"/>
Weight: <input type="text" value="25000"/> lbs	Weight: <input type="text" value="95000"/> lbs	Weight: <input type="text"/> lbs	Weight: <input type="text"/> lbs

Overall Dimensions

Length: ft in Height: ft in Width: ft in GCW: lbs Total Axles:

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Permit | Vehicles | **Weight** | Route

Power Unit Type: Trailer Type:

Axles

	1	2	3	4	5	6	7	8	9	Totals	
Vehicle:	12000	5000	4000	4000	0	0	0			25000	lbs
Load:	0	13000	14000	14000	18000	18000	18000			95000	lbs
Tires:	2/11	4/11	4/11	4/11	4/11	4/11	4/11			#/width	
Spacing:	18-4	4-6	4-6	50-0	4-6	4-6					ft-in

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Permit | Vehicles | Weight | **Route**

Route

From:

To:

Route:

Once completed add comments if needed and submit

Under Own
Power

Under Own Power

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Add Comments

Permit Vehicles Weight Route

Permit Type: And Return Effective Dates:

Applicant: MD/USDOT #:

Transmittal: Number:

Superload Moves Requested: Cost No.: Expiration Date:

Load

Description:

Model/Serial #: Registered Weight: lbs Load Weight: lbs

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Add Comments

Permit **Vehicles** Weight Route

Power Unit	Vehicle 2	Vehicle 3	Vehicle 4
Make: <input type="text" value="Grove"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Lic: <input type="text" value="RT42394"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
State: <input type="text" value="PA"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Axles: <input type="text" value="5"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Weight: <input type="text" value="92000"/> lbs	<input type="text"/> lbs	<input type="text"/> lbs	<input type="text"/> lbs

Overall Dimensions

Length: ft in Height: ft in Width: ft in GCW: lbs Total Axles:

MDSHA: AHPS Remote Application Submittal - Microsoft Internet Explorer

Submit

App No:

Comments

Add Comments

Permit | Vehicles | **Weight** | Route

Power Unit Type: Trailer Type:

Axes

	1	2	3	4	5	6	7	8	9	Totals	
Vehicle:	16000	16000	20000	20000	20000					92000	lbs
Load:	0	0	0	0	0					0	lbs
Tires:	2/11	4/11	4/11	4/11	4/11					#/width	
Spacing:	5-5	19-4	6-7	4-2							ft-in

First Previous Next Last

This is a screen shot of the previous Permit administration weight screen for same application



Permit Administration

Permittee | Loading | **Weight** | Route | Summary | Restrictions | Notes | Noopa

Total Empty Weight: lbs
 Load Weight: lbs
 GVW: lbs
 Total Axles:

41731.2 kg 0 kg 41731.2 kg

Power Unit: Trailer Type:

Axle #	Vehicle Only		Load Only		Total Weight		Tire Width		
	lbs	kg	lbs	kg	lbs	kg	#	Width	lb/in
1	16000	7257.6	0	0	16000	7257.6	2	11	727
2	16000	7257.6	0	0	16000	7257.6	4	11	363
3	20000	9072	0	0	20000	9072	4	11	454
4	20000	9072	0	0	20000	9072	4	11	454
5	20000	9072	0	0	20000	9072	4	11	454
Totals	92000	41731.2	0	0	92000	41731.2			

Axle #	Axle Spacing		
	ft	in	m
1 to 2	5	5	1.65
2 to 3	19	4	5.89
3 to 4	6	7	2.01
4 to 5	4	2	1.27

Your application number is 980911.

Final Status

Length:	<input type="text" value="PERMITTABLE"/>	Height:	<input type="text" value="LEGAL"/>	Width:	<input type="text" value="PERMITTABLE"/>
Weight:	<input type="text" value="PERMITTABLE"/>	Axles:	<input type="text" value="PERMITTABLE"/>	Permit Fee:	<input type="text" value="\$ 35.00"/>

Notes:

A permit is required for movement.

OK